

## **BCCC Staff Association Meeting Minutes**

**Wednesday, September 11, 2013**

**2:00 p.m.**

**Minutes**

### **Present**

Penny Sermons	Clara Ebron
Margie Cobb	Saundra Pinkham
JoLinda Cooper	Tommy Hodges
Pauline Godley	Sue Gurley
Betty Gray	Cecelia Scott
Lisa Hill	Gail Ambrose
Christina Hale	Tricia Woolard
Caroline Hill	Marshall Hall
Kimberly Jackson	

The Staff Association met on Wednesday, September 11, 2013 in Building #5, Library Computer Room.

The meeting was called to order by President Penny Sermons who welcomed everyone to the first meeting. Penny presented the minutes on the screen. There were no corrections to the minutes. Sue Gurley motioned to accept the minutes as presented. Tommy Hodges seconded and the minutes were approved.

### **President's Report**

Penny reported that she recently met with Dr. Tansey, Dr. Ange, and Jeanne Martin, Faculty Senate President. Penny stated that because of committee restructuring, the Administrative Council has been dissolved. Penny added that any issues or concerns now would be addressed to senior staff.

Sermons shared information discussed at the August Board of Trustees meeting, which included:

- a grant application for IM FITT, a health awareness program aimed at a lighted walking path here on campus
- new HR software that will include the option for digital personnel evaluations to replace the paper ones
- a one-time five days (40 hours) special annual leave bonus to eligible employees awarded by the General Assembly

Dues of \$10 are due by October 31.

Penny asked the group to try to recruit new members.

### **Treasurer's Report**

There is \$300 in savings and \$1,500 in checking. The checking amount does not include dues collected nor cost of the refreshments served at the meeting.

### **Vice-President's Card Report**

Gail asked to be informed of staff member's life changing events (birth of children, death of family, sickness, etc.). She stated several cards have been sent this year acknowledging sickness and death. To name a few: Donald Moore, Ron Skinner, Marcia Norwood, and Michelle Manning.

## **Old Business**

There was no old business.

## **New Business**

Betty Gray presented a campus-wide photo project that will be implemented October 1, 2013. Students, staff, faculty, trustees, and any visitor who would be on campus that day are invited to participate. Tricia Woolard will create an INSTAGRAM webpage. There are a few kinks that need to be worked out but should be worked out by October 1.

There was some discussion about keeping the Apple Award. Sue Gurley motioned to keep the Apple Award. Margie Cobb seconded. After more discussion, Sandra Pinkham motioned to draw a \$10 winner from all recipients during the year. Sue Gurley seconded.

Penny asked everyone to look at staff by-laws to discuss revisions at our next meeting.

Committee Chair assignments were made.

Special Events—Margie Cobb  
Staff Affairs—Pauline Godley  
Professional Development—Lisa Hill  
Communications Affairs—Tricia Woolard

Several members have volunteered to help the Chairs.

We will continue to hold our Thanksgiving raffle. Margie Cobb will design tickets.

Tommy Hodges presented the idea of helping the Foundation with the student emergency fund. Kim Jackson stated she was unsure about a need for that now because numerous monies have come in for that. She is on that committee and will check to see if that is the case before we act.

BCCC Campus Christmas luncheon is December 18. We will cap out at \$150 for poinsettias this year.

We will continue with can goods collection as our Christmas project but the Staff Association will not be participating in a contest this year.

Marshall Hall was asked to send letters to new staff inviting them to join the Staff Association.

The next meeting is set for October 15, 2013 at 2:00 p.m. Meeting adjourned at 3:05 p.m.

Respectfully submitted,

*Margie Cobb*

Margie Cobb, Secretary